

Message

From: Dunbar, Danielle [dunbar.danielle@epa.gov]
Sent: 1/26/2021 4:38:15 PM
To: Smith, Kathryn [Smith.Kathryn@epa.gov]
CC: Carr, Dorothy [Carr.Dorothy@epa.gov]; Moore, Patricia [Moore.Patricia@epa.gov]; Timpy, Sarah [timpy.sarah@epa.gov]; Chu, Ed [Chu.Ed@epa.gov]; Cooper, Jonathan [COOPER.JONATHAN@EPA.GOV]
Subject: RE: Please submit Trump appointees' separation checklists ASAP
Attachments: FW: Political Checkout Process - Region 7 J Gulliford

Good morning,
The attached information was sent to ER on 1/20/21.

Please let me know if you require any additional information.

Thank you,

Danielle Dunbar
Human Resource Specialist
US EPA/Region 7 (MSD/HCMB)
11201 Renner Blvd
Lenexa, KS 66219

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From: Smith, Kathryn <Smith.Kathryn@epa.gov>
Sent: Tuesday, January 26, 2021 10:35 AM
To: Chu, Ed <Chu.Ed@epa.gov>; Cooper, Jonathan <COOPER.JONATHAN@EPA.GOV>; Dunbar, Danielle <dunbar.danielle@epa.gov>
Cc: Carr, Dorothy <Carr.Dorothy@epa.gov>; Moore, Patricia <Moore.Patricia@epa.gov>; Timpy, Sarah <timpy.sarah@epa.gov>
Subject: RE: Please submit Trump appointees' separation checklists ASAP

For R7 we are missing:

GULLIFORD, JAMES B.

Please send asap, thanks!

Kathryn Smith
Supervisor
Executive Resources, OARM-RTP
U.S. Environmental Protection Agency

Research Triangle Park, NC

Office: 919-541-4216

Cell: 919-698-0014



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From: Smith, Kathryn

Sent: Tuesday, January 26, 2021 10:30 AM

To: SES Contact List <SES_Contact_List@epa.gov>

Cc: Carr, Dorothy <Carr.Dorothy@epa.gov>; Moore, Patricia <Moore.Patricia@epa.gov>; Timpy, Sarah <timpy.sarah@epa.gov>

Subject: Please submit Trump appointees' separation checklists ASAP

Importance: High

Good morning,

Please submit completed separation checklists for all Trump appointees to the Executive Resources team as soon as possible. Our office is still waiting to receive about half of the separation checklists for departed Trump appointees. There are currently 58 missing and we cannot process their actions until their checklists are received. Late submissions may result in folks being unable to apply timely for unemployment and delayed final checks.

Sarah Timpy from my team will be reaching out to remind each Region/AAship of whose checklists we are still missing. Please prioritize getting these checklists to us as soon as possible.

Thank you,

Kathryn Smith

Supervisor

Executive Resources, OARM-RTP

U.S. Environmental Protection Agency

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Cell: 919-698-0014



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